



John Wright  
Town Clerk

## Lyme Regis Town Council

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### Tourism, Community and Publicity Committee

**Core Membership:** Cllr J. Broom, Cllr R. Doney, Cllr Mrs M. Ellis, Cllr D. Hallett, Cllr P. Hicks, Cllr S. Larcombe, Cllr Mrs C. Reynolds, Cllr J. Scowen, Cllr G. Turner, Cllr S. Williams

Dear Councillor,

You are hereby summoned to a meeting of the Tourism, Community and Publicity Committee to be held in the Guildhall, Bridge Street, Lyme Regis, on Wednesday 20 June 2018 commencing at 7pm, when the following business is proposed to be transacted:

John Wright  
Town Clerk  
15.06.18

### AGENDA

#### 1. Election of Chairman and Vice-Chairman

To allow the committee to receive nominations and elect its chairman and vice-chairman for the 2018/19 council year

#### 2. Terms of Reference

To allow the committee to receive its terms of reference

#### 3. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

*Individuals will be permitted a maximum of three minutes each to address the committee*

#### 4. Apologies

To receive and record apologies and reasons for absence

#### 5. Minutes

To confirm the accuracy of the minutes of the Tourism, Community and Publicity Committee meeting held on 25 April 2018

## **6. Disclosable Pecuniary Interests**

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

## **7. Dispensations**

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

## **8. Matters arising from minutes of the previous meeting held on 25 April 2018**

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

## **9. Update Report**

To update members on issues considered at previous meetings

## **10. Minutes of the WW1 Commemorations and Memorial Refurbishment Working Group meeting held on 27 April 2018**

## **11. Major Events**

To allow members to consider proposals on the future of major events on council-owned land

## **12. Lyme Regis Guide**

To inform members of the costs associated with the design, printing, promotion and distribution of the town guide

## **13. Review of Pop-Up Open-Air Cinema Event in Lister Gardens**

To allow members to review the holding of a pop-up, open-air cinema event which took place in Lister Gardens on the evening of Saturday 21 April 2018, to decide whether further events should be permitted to take place in future, possibly on the evenings of Friday 7 and Saturday 8 September 2018 and to consider an appropriate level of charge

## **14. Town Council Website Re-Design**

To allow members to decide which members will work with officers on the re-design of the town council website

## **15. Request for Funding to Complete a Film about the Life of Mary Anning**

To update and inform members of a request for funding to complete a half-made film about the life of Mary Anning, starring Jenny Agutter and featuring Lyme Regis

**16. Story Boat – Possible Locations**

To allow members to consider the possible locations to site the Story Boat

**17. Grant Agreement Review, The Hub**

To inform members of a grant review meeting with The Hub

**18. Grant Agreement Review, B Sharp**

To inform members about a grant review meeting with B Sharp's chief executive on 4 June 2018 and to allow members to consider delegating the issuing of busking permits to B Sharp's members to B Sharp

**19. LymeForward Grant Review Meeting**

To inform members of a LymeForward grant review meeting on 14 May 2018

**20. Managing Consultation Exercises**

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation